



The **Kent County Fund for the Arts** will award a total of \$10,000 in grants in 2010 to qualified 501 (c) (3) nonprofit organizations in the greater Dover area. Applications are now being accepted to foster growth of the arts in Kent County, as well as those organizations that support the arts.

Organizations applying for grants from **Kent County Fund for the Arts** must complete the information requested. Your brief replies to the questions contained within will provide concise, standardized information from which to make comparisons of organizations and programs.

Deadline: May 14, 2010

Applications must be postmarked or delivered by May 14, 2010



2010 Grant Application Form

Organization Information:

Organization Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____ **Web site:** _____

Project Coordinator: _____ **E-mail:** _____

Total Program/Project Budget: _____ **Amount Requested:** _____

1. Background of your agency, its primary mission and major programs, including the board and executive staff.

2. Describe the goals and objectives of the project and an implementation timetable.

3. Describe the marketing plan for the project.



4. Define the people who will be served, including the expected number of participants.

5. Special consideration will be given to applications that demonstrate collaboration with other organizations. How will your program/project demonstrate such partnerships?

6. Include a forecast of the project budget. Specify the amount you are requesting and indicate leveraging opportunities. If a revenue surplus is expected, how will it be used?

7. Statement on how the project meets the goal of the fund, to enhance the quality of life, educate the community, and contribute to economic development in Kent County.



8. What is the expected starting date and completion date of the project/program? (Please note that programs/projects completed before the grant is awarded are ineligible for funding).

9. Please provide other pertinent information in support of your grant.

Required Attachments

- ✓ Six (6) copies of the completed grant application
- ✓ One (1) copy of the 501 (c) (3) determination letter or equivalent documentation of non-profit status from the IRS
- ✓ One (1) copy of the organization's most recent financial statement
- ✓ One (1) copy of the organization's Board of Directors
- ✓ Optional supporting material

Signatures:

Executive Director: _____/Date: _____

Board President/Chair: _____/Date: _____

MAIL COMPLETED GRANT APPLICATIONS TO:

(FAXES WILL NOT BE ACCEPTED)

Kent County Fund for the Arts

c/o Joshua M. Twilley

3500 South DuPont Highway

Dover, DE 19901

DEADLINE: May 14, 2009



The Kent County Fund for the Arts aims to foster growth of arts organizations in Kent County, as well as those organizations that support the arts. The fund believes and supports the following ideals:

- *Arts as a means of enhancing the quality of life*
- *Arts as a means of educating/broadening perspectives*
- *Arts as a means of development in the community*

Disclosure Statement

The Kent County Fund for the Arts seeks to conduct its business in accordance with the highest ethical and community standards. Of particular importance is the avoidance of actual, potential or perceived conflicts of interest in the submission, evaluation and disposition of Grant Application forms.

Accordingly, as part of the application process, we require that you review the list of current Kent County Fund for the Arts officers attached to this statement and disclose any affiliation or relationship which now exists or has existed within the last two (2) years between your organization and any individual or their families. If no such affiliation or relationship has existed or now exists, please indicate so below.

PLEASE COMPLETE AND RETURN THIS DISCLOSURE STATEMENT WITH YOUR GRANT APPLICATION FORM. ITS CONTENTS WILL BE KEPT CONFIDENTIAL.

Name

Affiliation or Relationship

To my knowledge, no such affiliations or relationships exist.

Name (Please Print): _____